

# L-034 G&C-25

February 6, 2025

## National Agricultural Research Organisation

P.O Box 57811,

Nairobi, Kenya

Subject: Disposition of Assets / Project ID 1525-CIMM “Crops to End Hunger (CteH)” Dear Sir/Madame,

The International Potato Center (CIP) hereby authorizes the transfer of the assets, as detailed in Annex 1 attached, which were acquired with funds of the project 1525-CIMM “Crops to End Hunger (CteH)” funded by BMZ via CIMMYT, to your institution, National Agricultural Research Organisation (NARO)

The items listed in Annex 1 are intended to be utilized throughout their lifespan for charitable purposes, supporting your programmatic activities in target areas, and must not be used for personal gain. Our staff in Nairobi will coordinate with your staff about the transfer of assets.

Please acknowledge receipt of this letter by signing below and e-mail a countersigned copy to my attention ([f.romero@cgiar.og](mailto:f.romero@cgiar.og)) with copy to [CIP-GnCOffice@cgiar.org](mailto:CIP-GnCOffice@cgiar.org).

[](https://na2.documents.adobe.com/verifier?tx=CBJCHBCAABAA6vdFssxyzyEq_6F36EfPdbY4vf7K7s7D)Yours sincerely,

Flor Romero

Head of Grants and Contracts Unit

Cc Thiago Mendes – CIP Susan Ngoiri – CIP Patricia Mendoza – CIP

Acknowledge Receipt:

Signature Date

\_Prossy Namuga Name

L-034-G&C-25

Page 2

Annex 1

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Asset ID # | Uni ts | Description | Brand | Model | Purchase price KES | Condition |
| 1 | CIP/KE/0202 3 | 1 | Laptop | Lenovo | Ideapad 1i | 63,800 | Good |
| 2 | CIP/KE/0196 9 | 1 | Printer | Zebra | ZT411-203dpi | 172,390.35 | Good |
| 3 | CIP/KE/0185 2 | 1 | Printer | Zebra | ZQ521 | 105,190 | Good |
| 4 | CIP/KE/0200 7 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 5 | CIP/KE/0201 1 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 6 | CIP/KE/02013 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 7 | CIP/KE/0179 5 | 1 | Digital Scale | OCS | Bluetooth OCS Crane | 43,500 | Good |
| 8 | 21932310 | 1 | Datalogger | HOBO | MX2300 |  |  |
| 9 | MAC:98:8B:AD:28:47:41 | 1 | EasyLog | Lascar Electronics |  |  |  |
| 10 | MAC:98:8B:AD:28:47:A0 | 1 | EasyLog | Lascar Electronics |  |  |  |
| 11 | NA | 3 | Ribbons |  |  |  |  |
| 12 | NA | 3 | Labels |  |  |  |  |
| 13 | NA | 6 | Self Tie |  |  |  |  |
| 14 | NA | 10 | Zebra Rolls |  |  |  |  |



# L-033-G&C-25

February 6, 2025

## Rwanda Agricultural Board

P.O Box 5016 Huye, Kigali, Rwanda

Subject: Disposition of Assets / Project ID 1525-CIMM “Crops to End Hunger (CteH)” Dear Sir/Madame,

The International Potato Center (CIP) hereby authorizes the transfer of the assets, as detailed in Annex 1 attached, which were acquired with funds of the project 1525-CIMM “Crops to End Hunger (CteH)” funded by BMZ via CIMMYT, to your institution, Rwanda Agricultural Board (RAB).

The items listed in Annex 1 are intended to be utilized throughout their lifespan for charitable purposes, supporting your programmatic activities in target areas, and must not be used for personal gain. Our staff in Nairobi will coordinate with your staff about the transfer of assets.

Please acknowledge receipt of this letter by signing below and e-mail a countersigned copy to my attention ([f.romero@cgiar.og](mailto:f.romero@cgiar.og)) with copy to [CIP-GnCOffice@cgiar.org](mailto:CIP-GnCOffice@cgiar.org).

Flor Romero



Yours sincerely,

Head of Grants and Contracts Unit

Cc Thiago Mendes – CIP Susan Ngoiri – CIP Patricia Mendoza – CIP

Acknowledge Receipt:

Signature Date

\_Theophile Ndacyayisenga Name

L-033-G&C-25

Page 2

Annex 1

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| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Asset ID # | Uni ts | Description | Brand | Model | Purchase price KES | Condition |
| 1 | CIP/KE/0202 2 | 1 | Laptop | Lenovo | Ideapad 1i | 63,800 | Good |
| 2 | CIP/KE/0197 0 | 1 | Printer | Zebra | ZT411-203dpi | 172,390.35 | Good |
| 3 | CIP/KE/0185 2 | 1 | Printer | Zebra | ZQ521 | 105,190 | Good |
| 4 | CIP/KE/0200 7 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 5 | CIP/KE/0201 1 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 6 | CIP/KE/0201 3 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 7 | CIP/KE/0179 3 | 1 | Digital Scale | OCS | Bluetooth OCS Crane | 43,500 | Good |



# L-035 G&C-25

February 6, 2025

## Kenya Agricultural and Livestock Research Organization

P.O Box 57811,

Nairobi, Kenya

Subject: Disposition of Assets / Project ID 1525-CIMM “Crops to End Hunger (CteH)” Dear Sir/Madame,

The International Potato Center (CIP) hereby authorizes the transfer of the assets, as detailed in Annex 1 attached, which were acquired with funds of the project 1525-CIMM “Crops to End Hunger (CteH)” funded by BMZ via CIMMYT, to your institution, Kenya Agricultural and Livestock Research Organization (KALRO).

The items listed in Annex 1 are intended to be utilized throughout their lifespan for charitable purposes, supporting your programmatic activities in target areas, and must not be used for personal gain. Our staff in Nairobi will coordinate with your staff about the transfer of assets.

Please acknowledge receipt of this letter by signing below and e-mail a countersigned copy to my attention ([f.romero@cgiar.og](mailto:f.romero@cgiar.og)) with copy to [CIP-GnCOffice@cgiar.org](mailto:CIP-GnCOffice@cgiar.org).

[](https://na2.documents.adobe.com/verifier?tx=CBJCHBCAABAA6vdFssxyzyEq_6F36EfPdbY4vf7K7s7D)Flor Romero

Yours sincerely,

Head of Grants and Contracts Unit

Cc Thiago Mendes – CIP Susan Ngoiri – CIP Patricia Mendoza – CIP

Acknowledge Receipt:

Signature Date

\_Ann Namusonge Name

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Page 2

Annex 1

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| No. | Asset ID # | Uni ts | Description | Brand | Model | Purchase price KES | Condition |
| 1 | CIP/KE/0202 0 | 1 | Laptop | Lenovo | Ideapad 1i | 63,800 | Good |
| 2 | CIP/KE/0191 9 | 1 | Printer | Zebra | ZT411-203dpi | 172,390.35 | Good |
| 3 | CIP/KE/0185 4 | 1 | Printer | Zebra | ZQ521 | 105,190 | Good |
| 4 | CIP/KE/0200 2 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 5 | CIP/KE/0200 5 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 6 | CIP/KE/0200 6 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 7 | CIP/KE/0179 5 | 1 | Digital Scale | OCS | Bluetooth OCS Crane | 43,500 | Good |



# L-032-G&C-25

February 6, 2025

## Ethiopian Institute Agricultural Research

P.O Box 2003,

Addis Ababa, Ethiopia

Subject: Disposition of Assets / Project ID 1525-CIMM “Crops to End Hunger (CteH)” Dear Sir/Madame,

The International Potato Center (CIP) hereby authorizes the transfer of the assets, as detailed in Annex 1 attached, which were acquired with funds of the project 1525-CIMM “Crops to End Hunger (CteH)” funded by BMZ via CIMMYT, to your institution, Ethiopian Institute Agricultural Research (EIAR).

The items listed in Annex 1 are intended to be utilized throughout their lifespan for charitable purposes, supporting your programmatic activities in target areas, and must not be used for personal gain. Our staff in Nairobi will coordinate with your staff about the transfer of assets.

Please acknowledge receipt of this letter by signing below and e-mail a countersigned copy to my attention ([f.romero@cgiar.og](mailto:f.romero@cgiar.og)) with copy to [CIP-GnCOffice@cgiar.org](mailto:CIP-GnCOffice@cgiar.org).

Flor Romero



Yours sincerely,

Head of Grants and Contracts Unit

Cc Thiago Mendes – CIP Susan Ngoiri – CIP Patricia Mendoza – CIP

Acknowledge Receipt:

Signature Date

\_Animut Tarik Bogale Name

L-032-G&C-25

Page 2

Annex 1

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| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Asset ID # | Uni ts | Description | Brand | Model | Purchase price KES | Condition |
| 1 | CIP/KE/0202 1 | 1 | Laptop | Lenovo | Ideapad 1i | 63,800 | Good |
| 2 | CIP/KE/0196 8 | 1 | Printer | Zebra | ZT411-203dpi | 172,390.35 | Good |
| 3 | CIP/KE/0185 5 | 1 | Printer | Zebra | ZQ521 | 105,190 | Good |
| 4 | CIP/KE/0200 8 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 5 | CIP/KE/0200 9 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 6 | CIP/KE/0201 0 | 1 | Tablet | Samsung | Galaxy Tab A9 | 26,100 | Good |
| 7 | CIP/KE/0179 2 | 1 | Digital Scale | OCS | Bluetooth OCS Crane | 43,500 | Good |

L034 - 1525-CIMM Asset disposition letter - Uganda

Final Audit Report 2025-02-07

Created:

By: Status:

2025-02-07

Janet Ramon [(j.ramon@cgiar.org)](mailto:(j.ramon@cgiar.org) Signed

Transaction ID:

CBJCHBCAABAA6vdFssxyzyEq\_6F36EfPdbY4vf7K7s7D

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